



## HAMILTON TOWNSHIP

### HAMILTON TOWNSHIP ADMINISTRATION

Darryl Cordrey – *Board Chair*  
Joe Rozzi – *Trustee*  
Mark Sousa – *Trustee*  
James Hunter- *Fiscal Officer*

7780 South State Route 48  
Maineville, Ohio 45039  
Phone: (513) 683-8520  
Fax: (513) 683-4325

#### Township Administrator

Brent Centers  
(513) 239-2372

#### Finance Coordinator

Ellen Horman  
Phone: (513) 239-2377

#### Human Resources

Kellie Krieger  
Phone: (513) 239-2461

#### Economic Development and Zoning

Alex Kraemer  
Phone: (513) 683-8520

#### Public Works

Kenny Hickey – Director  
Phone: (513) 683-5360

#### Police Department

Scott Hughes – Police Chief

7780 South State Route 48  
Maineville, Ohio 45039  
Phone: (513) 683-0538

#### Fire and Emergency Services

Brian Reese – Fire Chief

69 West Foster-Maineville Rd.  
Maineville, Ohio 45039  
Phone: (513) 683-1622  
(513) 899-1967

## TRUSTEE MEETING AGENDA 3/18/2020

6:30 PM

- Roll Call
- Pledge of Allegiance
- Approve of the Clerk's Journal and Accept the tapes as the Official Minutes of the March 4, 2020 Township Trustee Meeting
- Bills before the Board

### Presentations

- Swearing in Fiscal Officer elect, Kurt Weber

### Public Comments

### Human Resources

- Roster update

### New Business

- Resolution 20-0318: Accepting Public Streets of Hopewell Valley Subdivision Section 3
- Resolution 20-0318A: Authorizing abatement, control or removal of vegetation, garbage, refuse or debris of property located at 6893 Zoar Rd, Maineville, Ohio 45039.0

### Fiscal Officer

- Fiscal Report

### Administrator's Report

### Trustee Comments

### Executive Session

### Adjournment

*The agenda is to give an idea of the various discussions before the Board. The time and order of Agenda items is subject to change in order to maintain efficiency and timeliness of the meetings. Citizens may address the Board under the Public Comment section of the agenda.*

*The following guidelines protect your rights as well as those of others:*

1. *Speakers must state their name and full address for the record.*
2. *The Board Chair will recognize each speaker, and only one person may speak at a time.*
3. *Speakers will address any and all comments to the Board of Trustees and Fiscal Officer. The Board may request further information from staff at their discretion.*
4. *Anyone who willfully disrupts a Board meeting may be barred from speaking further, or may be removed from the meeting and detained by officers of the Hamilton Township Police Department. (ORC 505.09; ORC 2917.12)*

## Hamilton Township Trustees Meeting

March 4, 2020

Trustee Board Chairman, Darryl Cordrey, called the meeting to order at 6:30 pm. Mr. Cordrey, Mr. Rozzi, and Mr. Sousa were present.

The *Pledge of Allegiance* was recited by all in attendance.

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve of the clerk's journal and accept the tapes as the Official Meeting Minutes of the February 19, 2020 Trustee Meeting.

Roll call as follows:

Darryl Cordrey	Yes
Joe Rozzi	Yes
Mark Sousa	Yes

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve Payroll for pay cycle February 9, 2020 – February 22, 2020, Electronic Fund Transfer Direct Deposit Vouchers 1179715188 - 1179715255.

Roll call as follows:

Darryl Cordrey	Yes
Joe Rozzi	Yes
Mark Sousa	Yes

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve the withholding payments for payment cycle February 9, 2020 – February 22, 2020, checks numbered 31780063 – 31780085.

Roll call as follows:

Darryl Cordrey	Yes
Joe Rozzi	Yes
Mark Sousa	Yes

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve billing invoices for payment cycle February 24, 2020 – February 28, 2020, checks numbered 81207 - 81218.

Roll call as follows:

Darryl Cordrey	Yes
Joe Rozzi	Yes
Mark Sousa	Yes

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve billing invoices for payment cycle March 2, 2020 – March 6, 2020, checks numbered 81219 - 81274.

Roll call as follows: Darryl Cordrey Yes  
Joe Rozzi Yes  
Mark Sousa Yes

### **Presentations**

Sheriff Sims with the Warren County Sheriff's Department presented the 2019 End of Year Sheriff's Report stating that the overdose deaths have continued to decline. The construction of the jail is well underway. There are two additional construction projects in the early phases that impact the Sheriff's office; law enforcement services are provided to Deerfield Township and they are planning on moving their building for the Administration which will include the Deputy Sheriff post moving as well. South Lebanon moved their Administration office into the old school building; eventually the Deputy Sheriff's will move into the second floor of that building as well. Sheriff Sims referenced the wrong-way accident that took place on Interstate 71 this past November; he commended the work of everyone who responded to that accident stating that their quick response saved the life of one of the passengers in the vehicle. He also spoke about the teenage robbery/murder case that took place recently in Warren County and explained that due to the long hours and work from the men and women with the Sheriff's Department, everyone involved was charged accordingly and this case is progressing within the justice system. The 2019 Sheriff's report is available on their website if anyone would like to view it.

Mr. Cordrey asked about the added capacity once the jail is complete.

Sheriff Sims stated that the number goes from 280 to 496. He does believe that there will be an increase right out of the shoot once the judges know there is more room. The jail is being built so that if ever it came to a point, they could put additional housing units onto this structure. The internal services are being built so that they could handle 1,000 inmates if it ever came to it. The build is on schedule.

### **Public Comments**

Mr. Cordrey opened the floor to public comments at 6:42 pm.

No comments were made therefore Mr. Cordrey closed the floor to public comments at 6:42 pm.

### **Human Resources**

Human Resources Manager, Ms. Kellie Krieger, requested a motion to approve the following purchase within the Maineville Cemetery addition; Mr. Edward Staten has purchased lot 123, graves 1 & 2, deed 2020-2 and Ms. Sue Redmond purchased lot 17, grave 6, deed 2020-3.

Mr. Cordrey made a motion with a second from Mr. Rozzi to approve of the above-mentioned cemetery purchases.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

Ms. Krieger requested a motion to allow Public Works Director, Kenny Hickey, to post two seasonal park positions. They pay \$12.00/hr and are part-time positions.

Mr. Cordrey asked Mr. Hickey to break down what the positions entail for the Board.

Mr. Hickey explained that we have a seasonal employee that comes back every year and has asked to do so again this year so that is why this request was to only post for two positions. One of the seasonal employees will take care of Marr Park and do the mowing for Cincinnati United. The positive thing about that is that at the end of the year, Cincinnati United reimburses us that money based on an invoice we send to them. The second seasonal employee will go to Mounts Park to help with the renovations that we are doing for the trail ways and upkeep for that area. If he has time then he will be helping with other parks as well.

Mr. Cordrey made a motion with a second from Mr. Rozzi to approve of the Seasonal Park Employees Job Posting.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

**New Business**

**-Resolution 20-0304: Spectrum Resolution**

This is a resolution authorizing a Political Subdivision to participate in the State of Ohio Cooperative Purchasing Program.

Mr. Centers explained that this is exactly what was passed via Motion at the last meeting for the Spectrum contract. It took us from \$3,633/month to \$1,749/month with this renegotiated contract. However, to go into the State Purchasing Program, they want it via Resolution so we memorialized the motion into this.

Mr. Rozzi asked if this will be better service?

Mr. Hickey explained that the Administration will remain at 200mbps. The biggest increases were at the maintenance shop and the fire houses. They were at 20 mbps and will now be bumped up to 100mbps.

Mr. Cordrey made a motion with a second from Mr. Rozzi to approve Resolution 20-0304.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

**Fiscal Officer's Report**

Nothing to report at this time.

**Administrator's Report**

Nothing to report at this time.

**Trustee Comments**

Mr. Rozzi mentioned the Nerf Wars.

Mr. Centers explained that to his knowledge it is a fundraiser with different teams involved and a set of pretty strict rules and all for a good cause. If you get the Police called on you, you're out so hopefully that doesn't happen too much! Chief Hughes can give a better explanation.

Mr. Sousa explained that he has a senior playing and they take it very seriously. It's a big deal for them.

Mr. Cordrey stated that we are starting to begin the time of year where there will be a lot of activities going on in the Township and with the Easter Egg Hunt being the first event, we are definitely looking for more volunteers. There are signup sheets available in the back of the room. Another reminder is that Mounts Park will be opening April 1<sup>st</sup> and the big lake will be open this season.

Mr. Sousa commented that notice was received from Mr. Kraemer that the Carrols Group, LLC (the Burger King property) will most likely be heard at the second April meeting which is about a 30 day delay from the timeline that they were looking at.

Mr. Centers stated that he almost would rather not put a date out yet. We still do not have any renderings for this project. So until we get those drawings in, there is no set date. They keep

pushing it back with date recommendations but nothing is final. Once it is, there will be a minimum ten day notice to residents.

**Executive Session**

Mr. Cordrey made a motion with a second from Mr. Rozzi to enter into Executive Session in reference to O.R.C. 121.22 (G) (1), (2), and (3)

- (G) (1): To consider the employment of a public employee.
- (G) (2): To consider the sale of property
- (G) (3): Conference with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

Roll call as follows: Darryl Cordrey Yes  
Joe Rozzi Yes  
Mark Sousa Yes

Mr. Cordrey made a motion with a second from Mr. Rozzi to come out of Executive Session at 9:21 pm.

Roll call as follows: Darryl Cordrey Yes  
Joe Rozzi Yes  
Mark Sousa Yes

**Adjournment**

With no further business to discuss, Mr. Cordrey made a motion with a second from Mr. Rozzi to adjourn at 9:21 pm.

Roll call as follows: Darryl Cordrey Yes  
Joe Rozzi Yes  
Mark Sousa Yes

## LEGISLATIVE COVER MEMORANDUM

**Introduction:** March 18, 2020

**Effective Date:** Next available date

**Agenda Item:** **Resolution 20-0318**  
A RESOLUTION ACCEPTING PUBLIC STREETS FOR MAINTENANCE AND SETTING SPEED LIMITS ON SECTION THREE, IN THE VILLAGES OF HOPEWELL VALLEY SUBDIVISION, HAMILTON TOWNSHIP, DISPENSING WITH THE SECOND READING AND DECLARING AN EMERGENCY

**Submitted By:** Kenny Hickey

**Scope / Description:** This allows Hamilton Township to accept Section 3 of Hopewell Valley Subdivision as public roads and setting the speed limit at 25 m.p.h.

**Budget Impact:** N/A

**Vote Required for Passage:** 2 of 3

Mr. \_\_\_\_\_ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Darryl Cordrey –	Aye _____	Nay _____
Joseph P. Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____

Resolution adopted this 18<sup>th</sup> day of March 2020.

Attest:

\_\_\_\_\_  
James D. Hunter, *Fiscal Officer*

Approved as to form:

\_\_\_\_\_  
Benjamin J. Yoder, *Law Director*

I, James D. Hunter., Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on March 18, 2020.

Date: \_\_\_\_\_

\_\_\_\_\_  
James D. Hunter, *Fiscal Officer*



## LEGISLATIVE COVER MEMORANDUM

**Introduction:** March 18, 2020

**Effective Date:** Next available date

**Agenda Item:** **Resolution 20-0318A**  
RESOLUTION AUTHORIZING THE ABATEMENT, CONTROL OR  
REMOVAL OF VEGETATION, GARGAGE, REFUSE OR DEBRIS  
PURSUANT TO SECTION 505.87 OF THE OHIO REVISED CODE,  
DISPENSING WITH THE SECOND READING AND DECLARING AN  
EMERGENCY

**Submitted By:** Alex Kraemer

**Scope / Description:** This property was notified on January 31, 2020 with an notice from Hamilton Township of their violations. This property owner has not remedied the violations resulting in this Resolution to send a certified Notice from the Board of Trustees. If the situation is not remedied, Hamilton Township will clean the property and assess the property taxes for the work.

**Budget Impact:** N/A

**Vote Required for Passage:** 2 of 3

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:30 p.m. on March 18, 2020, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Darryl Cordrey – Trustee, *Chair*  
Joseph Rozzi - Trustee  
Mark Sousa – Trustee

Mr. \_\_\_\_\_ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO  
RESOLUTION NUMBER 20-0318A**

**RESOLUTION AUTHORIZING THE ABATEMENT, CONTROL OR REMOVAL OF  
VEGETATION, GARGAGE, REFUSE OR DEBRIS PURSUANT TO SECTION 505.87  
OF THE OHIO REVISED CODE, DISPENSING WITH THE SECOND READING AND  
DECLARING AN EMERGENCY**

**WHEREAS**, Section 505.87 of the Revised Code sets forth procedures for the abatement, control or removal of vegetation, garbage, refuse or debris and to recover from owners the total costs of said abatement, control or removal; and

**WHEREAS**, the Board of Trustees of Hamilton Township is utilizing these statutes to accomplish the removal of the trash and debris located at 6893 Zoar Road, Maineville, Ohio 45039 in Hamilton Township, Warren County, Ohio.

**WHEREAS**, the Board of Trustees has given seven (7) day notice of its decision to the property owner and lienholder of record and no removal of trash and debris has occurred.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Hamilton Township (“Board”), Warren County, Ohio by authority of Chapter 504 and Section 505.87 of the Ohio Revised Code, as follows:

**SECTION 1.** That the Board has complied with the requirements of the Revised Code Section 505.87.

**SECTION 2.** That the Board hereby orders the removal of the trash and debris located at 6893 Zoar Road, Maineville, Ohio 45039, Hamilton Township, Warren County, Ohio.

**SECTION 3.** That the Board further orders that notice of this order be sent by certified mail to the owners of the property, as well as to any equitable lien holders of record upon the real property where the

trash and debris is located. The notice shall inform the property owner that the trash and debris will be removed.

**SECTION 4.** That the Hamilton Township Administrator is directed to cause the removal by either utilizing the Township Maintenance Department or by private contract. The total costs of removing the trash and debris will be assessed against the property. In the event the township causes the removal of trash and debris (and, in addition, any high grass and weeds) and the land owner fails to pay the costs to the township, the costs will be certified as a lien against the land and the fiscal officer of the township is hereby instructed to place the costs upon the tax duplicate and be repaid into the general fund upon collection. The costs of the removal are to be paid out of the general fund.

**SECTION 5.** That this Resolution is hereby declared to be an emergency measure pursuant to Section 504.11 of the Ohio Revised Code, necessary for the immediate preservation of the public peace, health, safety, or welfare of Hamilton Township, in order to remove the trash and debris located at 6893 Zoar Road, Maineville, Ohio 45039, Hamilton Township, Warren County, Ohio.

**SECTION 6.** That the Board does hereby dispense with the requirement that this Resolution be read on two separate days, pursuant to Section 504.10 of the Ohio Revised Code, and authorizes the adoption of this Resolution upon its first reading.

**SECTION 7.** That this Board hereby finds and determines the tall formal actions relative to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of its Committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

**SECTION 8:** This Resolution shall take effect at the earliest date according to law.

Mr. \_\_\_\_\_ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Darryl Cordrey –	Aye _____	Nay _____
Joseph Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____

Resolution adopted this 18<sup>th</sup> day of March, 2020.

Attest:

\_\_\_\_\_  
James D. Hunter, *Fiscal Officer*

Approved as to form:

\_\_\_\_\_  
Benjamin J. Yoder, *Law Director*

I, James D. Hunter, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on March 18, 2019.

Date: \_\_\_\_\_

\_\_\_\_\_  
James D. Hunter, *Fiscal Officer*



